











under Section
2(f) of
University Grants

Commission Act

# **GURU NANAK INSTITUTE OF TECHNOLOGY**

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 16-09-2021

# Minutes of Meeting for IQAC held in the Board Room on 16.09.2021

The meeting was duly conducted today, i.e., 16 September, 2021, at 2:30 p.m. chaired by IQAC Chairperson and Principal Dr. S. Sreenatha Reddy.

# Agenda:

- 1. Confirmation of the previous Minutes of Meeting held on 10-06-2021
- 2. Review of Teaching-learning process and Academic audit for OBE
- 3. Review of course files, lab equipment
- 4. Incubation, Innovation, EDC, Start-up, IPR activities
- 5. Conferences and Workshops
- 6. Review on syllabus coverage
- 7. Review on Anti-Ragging Committee arrangements
- 8. Preparations for B.Tech Sem-End examinations
- 9. Remedial classes
- 10. Best practices
- 11. Infrastructure and learning resources
- 12. Requirement of Recruiting new faculty members in all departments
- 13. Planning for FDP for newly joined faculty members
- 14. Any other point/issue with the permission of the IQAC Chairperson.

### Members Present:

- 1. Dr. S. Sreenatha Reddy, IQAC Chairperson and Principal
- 2. Dr. Sanjeev Shrivastava, Dean-Academics and R&D
- 3. Dr. A K Goyal, Controller of Examinations
- 4. Mr. Venugopal, Managing Director, Fluid Power System Industry
- 5. Mr. Srinivas Pothapragda, CEO, Ostilio Industry
- 6. Dr. R. Dhanasekaran, IQAC Coordinator Member Secretary
- 7. Dr. B.Vijaya Kumar, HoD, ME
- 8. Dr. S.P. Yadav HoD, ECE
- 9. Dr. B. Santhosh Kumar, HoD, CSE
- 10. Dr. S. Jayanthi, HoD-IT

Guru Nanak Institute of Technology Khanapur, Ibrahimpatnam

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- 11. Dr. Nagaraja Kumari, HoD, EEE
- 12. Dr. G Srinivas, HoD, H & S
- 13. Dr. B. Madhusudhan Reddy, HoD, MBA
- 14. Prof. Vijayalakshmi HoD, CE
- 15. Dr. S.M. Subash, Associate Professor, CE
- 16. Mr. Y. Radha Krishna, Assoc. Prof., H & S

The Chairperson welcomed all the members for the meeting. IQAC Coordinator requested the Chairperson to confirm the previous minutes of 10 June, 2021. The Coordinator delivered his presentation on Agenda points: Review on syllabus coverage, preparations for Sem-End exams, etc. All members participated in the discussion for the agenda points in the meeting.

### Minutes

- Previous meeting minutes taken on 10 June, 2021 were confirmed by IQAC Chairperson.
- Review of Teaching-learning process and Academic audit should be done for Outcome Based Education.
- Review on course files and lab equipment and required arrangements should be done for effective teaching and learning process.
- Incubation, Innovation, EDC, Start-up, IPR activities should be encouraged among students by Coordinators and HODs.
- Conferences and Workshops should be conducted in various departments.
- Review was made on the syllabus coverage and the utilization of technology, like LCD projector in all classes.
- Anti-Ragging Committee arrangements and activities were reviewed by Dean-Academics, HODs and the Principal.
- All necessary preparations and arrangements should be made for I B.Tech Sem-End examinations
- Remedial classes should be arranged for slow learning students to get good results in academics.
- Best practices should be identified and implemented vigorously for the institution growth.
- Infrastructure and Learning resources: Proper arrangements should be made for the best utilization of infrastructure and learning resources.
- Recruitment of new faculty should be made as per requirement in all departments immediately.
- Planning and organizing FDPs for newly joined faculty members in the institution should be made to give training in teaching-learning process to meet OBE

Guru Nanak Institute of Technology
Khanapur, Ibrahimpatnam,
R.R. Dist-501 506

The Chairperson summarized the points discussed in the meeting. IQAC Coordinator offered vote of thanks to all members and concluded the meeting as there was no other point to put forward.

Dr. S. Sreenatha Rec

IQAC Chairperson Lind Planapat Guru Nanak Institute of Technology

Khanapur, Ibrahimpatnam.

R.R. Dist-501 506

Dr. R. Dhandsekaran

**IQAC Coordinator** 

# Copy to

- Dean-Academics and R & D
- IQAC Coordinator
- · All HODs, members and file











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# **GURU NANAK INSTITUTE OF TECHNOLOGY**

Date: 18-11-2021

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## MINUTES OF MEETING

Internal Quality Assurance Cell was conducted today, i.e., 18-11-2021 at 2:30 p.m.in Principal's Board Room of GNIT campus. The members were requested to make it convenient to attend the meeting.

### Agenda

- 1. Confirmation of the previous minutes of meeting held on 16-09-2021
- 2. COVID-19 Scenario
- 3. Review of Teaching-learning process and Academic audit for OBE
- 4. Review on Course files, Lab audit, Feedback reports and Action to be taken
- 5. R&D Proposals, Awards, Publications and Resource mobilization
- 6. Incubation, Innovation, EDC, Start-up, IPR activities
- 7. Placement activities and Pre-placement activities
- 8. Academic and Administrative audit
- Guidance for students to appear for GRE, TOFEL, GATE, IELTS, etc. for students' progress
- 10. Infrastructure and Learning resources
- 11. Discussion for submission of NBA application
- 12. Discussion for Autonomous I Year results
- 13. Discussion for co-curricular and Extra-curricular activities
- 14. Any other point / issue with the permission of the IQAC Chairperson

### Members present:

- 1. Dr. S. Sreenatha Reddy, IQAC Chairperson and Principal
- 2. Dr. SanjeevShrivastava, Dean Academics and R & D
- 3. Dr. A.K Goyal, Controller of examination
- 4. Mr. Venugopal, Managing Director, Fluid Power System Industry
- 5. Mr. Srinivas Pothapragda, CEO, Ostilio Industry
- 6. Dr. R. Dhanasekaran, Coordinator, IQAC
- 7. Dr. B. Vijaya Kumar, HoD, ME
- 8. Dr. S. P. Yadav, HoD, ECE
- 9. Dr. B. Santhosh Kumar, HoD, CSE
- 10. Dr. S. Jayanthi, HoD, IT
- 11. Dr. NagarajaKumari, HoD, EEE



- 12. Dr. G Srinivas, HoD, H & S
- 13. Dr. Madhusudhan Reddy, HoD, MBA
- 14. Prof. K. Vijayalakshmi, HoD, CE
- 15. Dr. S. M. Subash, Associate Professor, CE
- 16. Mr. Y. Radha Krishna, Associate Professor., H & S

The Chairperson, Dr. S. Sreenatha Reddy, welcomed all the members for the meeting. Dr. R. Dhanasekaran, IQAC Coordinator, requested the Chairperson to confirm the previous minutes of 16 September 2021. The Coordinator delivered his presentation on Agenda Points: Academic Audit for Outcome Based Education, Usage of Google Classroom software tool, Conduction of exams, Recruitment of New faculty, Review on Course files, Labs Audit, Feedback reports and Action to be taken, R & D Proposals, Awards, Publications and Resource mobilization etc. All members participated in the discussion for the agenda points in the meeting.

### Minutes

- Previous Minutes of Meeting, dated 16 September 2021 were confirmed by the Chairperson.
- Precautions like wearing masks, sanitization and social distancing should be continued for COVID pandemic. COVID vaccination was administered for 3 days from 15 to 17 November, 2021 in GNIT campus for the needy students and staff members in collaboration with Ministry of Health, Central Government and State Government. Photos and report should be collected from NSS Cell.
- Review of Teaching-learning process and Academic audit for OBE: Power point
  presentations, students' seminars, quiz, role-play, brainstorming sessions, group
  discussions, Videos (NPTEL), multimedia lectures, Industrial visits, guest lectures,
  symposium, webinars should be implemented regularly.
- 4. Review on Course files, Lab audit, Feedback reports will be conducted by IQAC team from 29-11-2021 to 04-12-2021 and required action should be taken. Video lectures should be collected from all departments. Anti-Ragging Committee should make arrangements and measures to curb ragging and the awareness camp to be organized as fresher students are entering the campus.
- 5. R&D Proposals, Awards, Publications and Resource mobilization should be made department-wise by the HOD concerned and the Coordinators concerned. Motivate faculty members to prepare good quality research papers. Each department should show research funding. Doctorate faculty should identify various universities for supervising research scholars.
- Incubation, Innovation, EDC, Start-up, IPR activities should be encouraged among students by Coordinators and HODs.
- 7. Placement activities and Pre-placement activities should be strengthened for getting good placements in reputable companies.

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- Proper Academic and Administrative audit should be made for strengthening the institution.
- Guidance for students to appear for GRE, TOFEL, GATE, IELTS, etc. for students' progress should be offered by experienced faculty members.
- Infrastructure and Learning resources: Proper arrangements should be made for the best utilization of infrastructure and learning resources.
- Discussion for submission of NBA application was made among members and preparations should be made for it.
- 12. Discussion for I B.Tech I Semester Autonomous results was made. Results were shown branch-wise. They are not satisfactory. B.Tech II and III Year results also should be shown for discussion. All necessary measures should be taken to improve results. Good academic results should be given top priority.
- 13. Various activities like planning for celebration day for 2021-22, conferences, Chak de 2022, IGNITE 2022, Annual day, NSS activities, Parents-Teachers' meetings, MOUs and various clubs' activities should be made and implemented for students' all-round development.
- 14. HODs should discuss with Program Assessment Committee (PAC) for proper verification of CO-PO mapping to improve the quality of the program.
- 15. All HODs should submit Academic Calendar on Monday, i.e., 22-11-2021. They should also submit Action Plan by the end of 1<sup>st</sup> week of December.
- 16. All HODs should submit identification of Best practices in curricular, co-curricular and extra-curricular activities by the 1<sup>st</sup> week of December, 2021.
- 17. Academic Audits should be submitted by IQAC team by 1st week of December, 2021.
- 18. Administrative Audit and Environment Audit have to be submitted by Principal, Dean and IQAC by 1<sup>st</sup> week of December, 2021.

The principal summarized the various points discussed in the meeting. The meeting ended with a vote of thanks to the Chair.

Dr. R. Dhanasekaran

**IQAC Coordinator** 

Dr. S. Sreenatha Reddy

Principal & IQAC Chairperson

Copy to

- 1. Dean-Academics, R &D
- 2. IQAC Coordinator
- 3. All IQAC Members and file













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# **GURU NANAK INSTITUTE OF TECHNOLOGY**

Date: 09.03.2022

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF MEETING

The meeting was conducted at IQAC Office on 09 March 2022, at 3:00 P.M. chaired by IQAC Chairperson and Principal Dr. S. Sreenatha Reddy.

The Agenda was as follows:

- 1. Confirmation of the previous Minutes of Meeting held on 18-11-2021
- 2. Action taken report of previous meeting
- 3. Review of Teaching-Learning Process and Academic Audit for Outcome Based Education
- 4. B.Tech I Semester Result Analysis and Remedial Classes for the improvement
- 5. Review on Course files, Labs Audit, Feedback Reports and Action to be taken
- 6. R & D Proposals, Awards, Publications and Resource mobilization
- 7. Placement Activities and Pre-Placement Training Programs
- Guidance for students to appear for GRE, TOEFL, GATE, IELTS, PTE, etc. for students' progress
- 9. Encourage to undertake more courses from NPTEL, GIAN, and SWAYAM PORTAL
- 10. Usage of Google Classroom software tool
- 11. Best Practices and Physical facilities
- 12. Academic and AdministrativeAudit by AAC members
- 13. Infrastructure and Learning Resources
- 14. Discussion for Submission of NBA Application
- 15. Any other point/issue with the permission of the IQAC Chairperson.

### Members Present:

- Dr. S. Sreenatha Reddy, IQAC Chairperson and Principal
- 2. Dr. SanjeevShrivastava, Dean Academics and R & D
- 3. Dr. A.K Goyal, Controller of examination
- 4. Mr. Venugopal, Managing Director, Fluid Power System Industry
- Mr. Srinivas Pothapragda, CEO, Ostilio Industry
- 6. Dr. R. Dhanasekaran, Coordinator, IQAC
- 7. Dr. B. Vijaya Kumar, HoD, ME
- 8. Dr. S. P. Yaday, HoD, ECE
- 9. Dr. B. Santhosh Kumar, HoD, CSE
- 10. Dr. S. Jayanthi, HoD, IT
- 11. Dr. NagarajaKumari, HoD, EEE
- 12. Dr. G Srinivas, HoD, H & S
- 13. Dr. Madhusudhan Reddy, HoD, MBA

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- 14. Prof. K. Vijayalakshmi, HoD, CE
- 15. Dr. S. M. Subash, Associate Professor, CE
- 16. Mr. Y. Radha Krishna, Associate Professor., H & S

The Chairperson welcomed all the members for the meeting. IQAC Coordinator requested the Chairperson to confirm the previous Minutes of 18 November 2021. The Coordinator delivered his presentation on Agenda Points: Review of Teaching-learning process and Academic audit for Outcome Based Education, B.Tech I Semester Result Analysis and Remedial Classes for the improvement etc.

### Minutes

- 1. Previous Minutes of Meeting, dated 18 November, 2021 were confirmed by the Chairperson.
- 2. The following table implies the action taken report on previous meeting.

Agenda No. of previous meeting	Decision	Remarks
2.	Precautions related to covid scenario have to be done	Covid Vaccination drive happened in GNIT Campus.
3.	All HoD's asked to review the Teaching and Learning practices	All HoD's reviewed all the parameters periodically and submitted the report.
4.	All HoD's asked to check the course files and action to be taken for feedback.	Course file report and feedback report has been submitted by all the Departments Heads.
5.	Motivate the faculty regarding Research and Development.	R&D Cordinators worked on these and submitted the various proposals under SERB and AICTE. Also some faculty gave publications.
6.	R & D Coordinators and HoD are asked to encourage faculty members and students to do certain innovation and IPR activities.	Each department conducted average 4 programs related to Innovation, IPR and Startup which leads the students to work on idea/Prototype & Startup.
7.	As per the GNI norms placement and pre- placement activities have to be followed in good manner.	Placement and pre-placement activities has been done without any deviation.
8.	Academic and Administrative audit has to be done by certain coordinators	Audit has been done by AAC coordinators.
9.	Faculty has to continue their support to students to pursue higher studies	More students from each department are going for higher studies through faculty guidance.
10.	Proper maintenance has to be carry over for infrastructure and learning resources.	The administrative officer and librarian maintaining those resources in effective way.
11.	The HOD of IT Departmentwas asked to submit NBA application.	Application was submitted.



12.	All the Head of the Departments are asked to boost the result for next upcoming semester through various remedial classes and proper distribution of study materials.	students and all study materials shared
13.	All HoDs asked to submit best practices for co curricular and extracurricular activities.	Best practices were submitted.

- Power Point Presentations, student seminars, quizzes, role-plays, brainstorming sessions, group discussions, videos (NPTEL), multimedia lectures, industrial visits, symposiums, and webinars should all be regularly used in outcome-based education.
- 4. B.Tech I Semester Results Analysis was made. The Chairperson instructed all the Head of the Departments to assign faculty members for Remedial classes. Remedial and Revision classes have to be conducted for B.Tech I Sem failed students. He further insisted that the faculty members should use Google Classroom software tool to conduct tests, assignment presentations and quizzes.
- 5. Review should be done on Course files, Labs Audit, Feedback reports and Actions to be taken.
- Preparations for R & D Proposals, Awards, Publications and Resource mobilization should do by each department. HoD and Concerned Coordinator are asked to motivate the faculty members to give a quality publication.
- Chairperson also added that Best practices on Placement Training and Add-on Certification Courses should be continued.
- Chairperson insisted that student centric learning should be made into practice and more on-line
  courses should be encouraged. He informed that the students should be encouraged to undertake
  more courses from NPTEL, GIAN, and SWAYAM PORTAL.
- Use Google Classroom software tool to conduct tests, assignment presentations and quizzes. He
  further proposed that the percentage of faculty members using ICT tools has to be improved for
  enhancing the Teaching-Learning process.
- Preparations should be done to organize College Annual Day. Budget requirements for organizing College Annual Day should be prepared by HOD-H&S
- Academic and administrative audit should be made by AAC members for strengthening the institution.
- Chairperson instructed the Infrastructure Coordinators to make proper arrangement for infrastructure and learning resources.
- 13. NBA application has been submitted by IT department and chairperson instructed IT HoD to be ready for physical Inspection.
- 14. Next meeting should be conducted in June 2022.

The Principal summarized various points discussed in the meeting and ended the meeting with vote of thanks.

Dr. R. Dhanasekaran Coordinator, IQAC

Copy to:

Dean – Academics, R & D

IOAC Coordinator

· All IQAC Members and file

Dr. S. Sreenama Reddy incipal &IQACChairperson

Principal &IQACChairperson

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# **GURU NANAK INSTITUTE OF TECHNOLOGY**

Date: 15.06.2022

# **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

### MINUTES OF MEETING

The meeting was conducted at IQAC Office on 15June 2022, at 3:00 p.m chaired by IQAC Chairperson and Principal Dr. S. Sreenatha Reddy.

### The Agenda was as follows:

- 1. Confirmation of the previous Minutes of Meeting held on 09-03-2022
- 2. Action taken report on previous meeting
- 3. Discussion on forthcoming University Inspection for affiliation and approval for the course AIDS.
- 4. Review of Teaching-learning process
- Academic Audit for Outcome Based Education
- 6. Usage of Google Classroom software tool
- 7. Review on Course files, Labs Audit, Feedback reports and Action to be taken
- 8. R & D Proposals, Awards, Publications and Resource mobilization
- 9. Placement Activities and Pre-Placement Training Programs.
- 10. Best Practices and Physical facilities,
- Guidance for students to appear for GRE, TOEFL, GATE, IELTS, PTE, etc. for students' progress and Encourage to undertake more courses from NPTEL, GIAN, and SWAYAM.
- 12. Review on AQAR 2021-22 submission
- 13. Remedial Classes for the better placement opportunities
- 14. Evening StudyClasses for Hostel Students for better results.
- 15. Planning and preparations for Fresher's Day, Farewell and for College Annual Day-2022
- 16. Infrastructure and Learning Resources
- 17. Discussion for Submission of NBAApplication for ECE and CSE.
- 18. Any other point/issue with the permission of the IQAC Chairperson.

### Members Present:

- 1. Dr. S. Sreenatha Reddy, IQAC Chairperson and Principal
- Dr. SanjeevShrivastava, Dean Academics and R & D
- 3. Dr. A.K Goyal, Controller of examination
- Mr. Venugopal, Managing Director, Fluid Power System Industry
- 5. Mr. Srinivas Pothapragda, CEO, Ostilio Industry
- 6. Dr. R. Dhanasekaran, Coordinator, IOAC
- 7. Dr. B. Vijaya Kumar, HoD, ME
- 8. Dr. S. P. Yadav, HoD, ECE

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- 9. Dr. B. Santhosh Kumar, HoD, CSE
- 10. Dr. S. Jayanthi, HoD, IT
- 11. Dr. NagarajaKumari, HoD, EEE
- 12. Dr. G Srinivas, HoD, H & S
- 13. Dr. Madhusudhan Reddy, HoD, MBA
- 14. Prof. K. Vijayalakshmi, HoD, CE
- 15. Dr. S. M. Subash, Associate Professor, CE
- 16. Mr. Y. Radha Krishna, Associate Professor., H & S

The Chairperson, Dr. S. Sreenatha Reddy, welcomed all the members for the meeting. Dr. R. Dhanasekaran, IQAC Coordinator, requested the Chairperson to confirm the previous minutes of 9 March 2022. The Coordinator delivered his presentation on Agenda Points: Discussion on forthcoming University Inspection for affiliation and approval for the course AIDS, Review of Teaching-Learning process and Academic Audit for Outcome Based Education, Usage of Google Classroom software tool etc. All members participated in the discussion for the agenda points in the meeting.

### Minutes

- 1. Previous Minutes of Meeting, dated 9March 2022 were confirmed by the Chairperson.
- 2. The following table implies the action taken report on previous meeting.

Agenda No. of previous meeting	Decision	Remarks
3.	Power point presentations, student seminars, quizzes, role-plays, brainstorming sessions, group discussions, videos (NPTEL), multimedia lectures, industrial visits, symposiums, and webinars should all be regularly used in outcome-based education.	HoDs verified and all faculty members used the tools in effective manner.
4.	B.Tech I Semester Results Analysis was made. The Chairperson instructed all department heads to assign faculty members for Remedial classes. Remedial and Revision classes have to be conducted for B.Tech I Sem failed students. He further insisted that the faculty members should use Google Classroom software tool to conduct tests, assignment presentations and quizzes.	Remedial classes were conducted for weak students and all study materials were shared to students through Google Classroom.
5.	Review should be done on Course files, Labs Audit, Feedback reports and Actions to be taken.	Course file report and feedback report has been submitted by all department heads.
6.	Preparations for R & D Proposals, Awards, Publications and Resource mobilization should do by each department. HoD and Concerned Coordinator are asked to motivate the faculty members to give a quality publication	R&D Coordinators worked on these and submitted the various proposals under SERB and AICTE. Also some faculty gave publications.
7.	Chairperson also added that Best practices on Placement Training and Add-on Certification Courses should be continued.	Placement and pre-placement activities has been done without any deviation.
8.	Chairperson insisted that student centric learning should	More students from each



	be made into practice and more on-line courses should be encouraged. He informed that the students should be encouraged to undertake more courses from NPTEL, GIAN, and SWAYAM PORTAL.	department are going for higher studies through faculty guidance. Best practices were submitted.
9.	Use Google Classroom software tool to conduct tests, assignment presentations and quizzes. He further proposed that the percentage of faculty members using ICT tools has to be improved for enhancing the Teaching-Learning process.	Each department conducted average 4 programs related to Innovation, IPR and Startup which leads the students to work on idea/Prototype & Startup.
10.	Preparations should be done to organize College Annual Day. Budget requirements for organizing College Annual Day should be prepared by HOD-H&S	As per the discussion Annual day planned to be conducted by the month of July.
11.	Academic and administrative audit should be made by AAC members for strengthening the institution.	Audit has been done by AAC coordinators.
12.	Chairperson instructed the Infrastructure Coordinators to make proper arrangement for infrastructure and learning resources.	The administrative officer and librarian maintaining those resources in effective way.
13.	NBA application has been submitted by IT department and chairperson instructed IT HoD to be ready for physical Inspection.	The IT department HoD started the work with her team.

- 3. In light of the upcoming JNTUH FFC, the Chairperson gave orders to all the Head of the Departments to maintain the student faculty ratio and all amenities. In light of the impending physical inspection for the course AIDS approval, the Chairperson instructed the Emerging Technologies (ET) HoD to keep all the labs in good working condition.
- Outcome-based education attained by the usage of PowerPoint presentations, student seminars, quizzes, role-plays, brainstorming sessions, group discussions, videos (NPTEL), multimedia lectures, industry visits, symposiums, and webinars.
- Chairperson suggested the IQAC coordinator to improve the team members for Academic Audit. All are instructed to continue for the successful OBE.
- The Chairperson insisted that the faculty members should use Google Classroom software tool to maintain the subject file and class file of their respective classes. Also conduct tests, assignment, presentations and quizzes.
- Review should be done on Course files, Labs Audit, Feedback reports and Actions to be taken.
- 8. Preparations for R&D Proposals, Awards, Publications and Resource mobilization should do by each department. HoD and Concerned Coordinator are asked to motivate the faculty members to give a quality publication. Various academic, accreditation and research activities are need to be focused by all faculty members. This was highlighted by Principal, Chairperson IQAC.
- Chairperson also added that Placement Training and Add-on Certification Courses should be continued.
- 10. Chairperson also added that the details on provision of seed money to faculty members, revenue generated through consultancy, comparison of critical NIRF data with peer institutions, strengthening of Alumni interaction/contribution and best practices.

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- Chairperson insisted that student centric learning should be made into practice and more on-line courses should be encouraged. He informed that the students should be encouraged to undertake more courses from NPTEL, GIAN, and SWAYAM PORTAL.
- The Chairperson informed the IQAC and NAAC coordinator & members to look into the data requirements for AQAR Submission for the year 2021-2022.
- 13. The Chairperson instructed all the Head of the Departments to assign faculty members for Remedial classes. Remedial and Revision classes have to be conducted to reduce the backlogs and make them eligible for placement. Also instructed to share the solved previous question papers and question bank with solution to the students for better results.
- 14. The Chairperson instructed HoD- H&S to conduct the evening study classes for the hostel students and also conduct remedial classes for the students depend upon the performance in Mid Examination.
- 15. All the Department Heads are instructed by chairperson to plan for the Fresher Day for the fresher and Farewell day for the final year students. Also further instructed to conduct the Annual day – 2022.
- 16. Chairperson instructed the Infrastructure Coordinators to make proper arrangement for infrastructure and learning resources.
- Chairperson instructed the Department of CSE and ECE to submit the prequalifier and to be prepared for the upcoming NBA inspection.
- 18. Next meeting should be conducted on September 2022.

The Principal summarized the various points discussed in the meeting and ended the meeting with vote of thanks.

Dr. R. Dhanasekaran Coordinator, IQAC

Copy to:

Dean – Academics, R & D

IQAC Coordinator

All IQAC Members and file

Dr. S. Sreenatha Reddy
Principal &IQAC Chairperson
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